



Wednesday, March 21, 2018
Select Board Minutes
Town Hall Meeting Room 203 – 6:00 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member, John Waskiewicz, Member

Also present were: David Nixon, Town Administrator; Jane Nevinsmith, COA, Jennifer Sanders James, Licensing Coordinator; Marlo Warner, DPW Director; Gabriel Owen, Fin Com; Amy Fyden, FinCom; Heather Klesch, School Committee; Tara Brugger, School Committee; Christian Stanley; Terry Yusko, Fin Com; Ginger Goldsbury, Historical Commission; Tim Neyhart, MBC & Building Inspector; Ed Dudkiewicz, Resident; Norm Brown, Resident; Catalina Arrubla, Resident; David Tudryn, Resident

1. Call to Order

1.1 Call to order

Meeting was called to order at 6 pm, by Molly Keegan, Chair.

2. Tri-Board Meeting 6:00 p.m.

2.1 Tri-Board Meeting

Amy Fyden states that the Finance Committee has met with the schools, public safety and DPW and there have been a few little changes and they will meet with human services on Tuesday. Some of the departments were tasked with working together and enhancing revenue. Everything is looking good right now.

Heather Klesch states that the School Committee has discussed the stabilization articles and we invited David Nixon and Molly Keegan to come to discuss this further on Monday.

Molly Keegan states that the school asks from the town is higher than what is budgeted, and it may go higher with the stabilization funds.

Heather Klesch states that we will discuss the stabilization articles and we may need to adjust from there as well.

Gabriel Owen states the Finance Committee would like to formally ask the Select Board for an override article on this warrant that would be for IT, HR and finance. I would like to know how the Select Board feels about it.

Molly Keegan invites Gabriel to discuss the Finance Committees view on why this is needed.

Gabriel Owen states that the IT, HR, and Finance Director have been long term needs of the town. We are looking at hiring Northeast IT to replace Paragus for \$800 dollars a month and hiring an IT person for the town. On the HR side HCG did not receive the grant funding that they were hoping for, so at a meeting between David Nixon, Todd Ford and myself we brainstormed ways to help fund an HR person who could fulfill those needs and we looked policy & procedure, union negotiation research, salary tables, and job descriptions and Select Board support for hiring/firing decisions. That would leave the administration and benefits to the Town of Hadley. How this would work with HCG is that the position would be half funded from the



Wednesday, March 21, 2018
 Select Board Minutes
 Town Hall Meeting Room 203 – 6:00 pm

Town and the other half would be funded through the portal with HCG for other towns. The final position is Finance and we are looking for one position each for IT, HR, and Finance Director. We can discuss numbers more in depth, but all of the positions should be coming in around 60,000 and 80,000 for salary so about a quarter of a million. There is a long term benefit but it is not an easy short term benefit, so it is harder to see.

Further discussion of the Finance Committee override request.

3. Consent Agenda
3.1 Consent Agenda

| | |
|---|---|
| Minutes | January 3, 2018; January 9, 2018, January 17, 2018, February 7, 2018, March 7, 2018 |
| Warrants | AP1834, AP1833, PR1834, PR1835, AP1835-V, AP1835-2, AP1835, AP1835S |
| Annual Town Election Warrant | Select Board is asked to sign ATE Warrant |
| Use of the West Street Town Commons | First Congregational Church of Hadley - Sunrise Service - April 1, 2018 |
| Hadley PD - Citizens Academy | New program implementation |
| One Day Liquor License | Amherst Area Chamber of Commerce - After 5 - Country Nissan - 03/15/18 |
| One Day Liquor License | Friends of the COA - Wine Tasting - Senior Center - 04/20/18 |
| Flammable Fluid Voluntary return of license - Confirmed tanks removed | Charlene Chmura, 43 Chmura Rd. Devine Farms, Inc., 56 Knightly Rd. Sandri Development-457 Russell St. |
| Flammable Fluid Revoke - Non payment non confirmed removal | Joseph Czajkowski - 311 River Rd. and 86 Comins Rd. |
| Flammable Fluid License request - New | Texas Roadhouse |
| Use of the Town Commons | WGBY - Asparagus Festival - June 2nd |
| One Day Liquor License | WGBY - Asparagus Festival - June 2nd |
| One Day Liquor License | Top of the Campus - Hockey game Mullins Center - 03.01.18 |
| One Day Liquor License | Top of the Campus - Hockey game Mullins Center- 03.02.18 |
| One Day Liquor License | Top of the Campus - Hockey game Mullins Center - 03.04.18 |
| Use of the Town Commons | On Trend Crafts - June 9, 2018 |
| Use of the Town Commons | On Trend Crafts - October 13, 2018 |
| Chapter 90 Fund | Approval of Return of Funds |
| Land Transfer | Norman Brown - Select Board Signature of Deed at your convenience |
| Award of bid | Pavilion Kit |
| One Day Liquor License | Top of the Campus - Grunge Revival Tour- 04.21.2018 |
| Common Victualler License | Pride - Subway - (Hold until receive Certificate of Occupancy) |
| Cemetery Committee Appointment | Diane Stengle |



Wednesday, March 21, 2018
Select Board Minutes
Town Hall Meeting Room 203 – 6:00 pm

Motion to approve the consent agenda with the Hadley PD Citizens Academy removed.
Motion: Chunglo Second: Devine – with holding on – Devine Farms 56 Knightly Rd.
Vote: 4-0-0

John Waskiewicz abstains from the Ch.90 Fund
Vote: 3-0-0

Chief Mason and Joel Kupeyan present the Hadley PD Citizens Academy. Joel Kupeyan is one of our new community outreach officers and now the PD will be offering the Citizens Academy. The goal of the Citizen Academy is to provide citizens with our role in the Town of Hadley, and an opportunity to meet the officers in the town. There are waivers and background checks must complete for anyone to participate. We are covered with legal counsel and our insurance. The minimum age 17 with parental permission, it will be an 8 week course.

Motion to approve the Hadley PD Citizens Academy.

Motion: Devine Second: Chunglo
Vote: 4-0-0

John Waskiewicz asks if there any concerns with the Pride Subway.

Tim Neyhart states that we are working with them and watching. I will keep the Select Board informed of any problems with them.

4. Public Comments: 7:00 - 7:15 pm

4.1 Public Comments

5. Appointments

5.1 North Hadley Village Hall 7:15 pm

The Municipal Building Committee, the Historical Commission, the North Hadley Fire Substation subcommittee and the Select Board discuss the sale of North Hadley Village Hall.

David Tudryn states that we put a lot of conditions on the original RFP and that it has gone by. We would like to know the will of the Select Board.

There is a need to know the requirements of the town for that property and what can be done on it before it is sent out for RFP again.

David Nixon states that he has to recuse himself from the procurement due to a conflict of interest, and that Jennifer James will be handling this RFP. If we change the scope of this project we do need to go out to bid, also we are not held to the Westfield finding due to the fact that we do not have to keep it a ballfield if we sell the property.

After general discussion of the North Hadley Village Hall RFP it is decided that the RFP will be sent to all committees for editorial changes and then create a new RFP, then we will send out the RFP again.



Wednesday, March 21, 2018
Select Board Minutes
Town Hall Meeting Room 203 – 6:00 pm

Ginger Goldsbury from the Historical Commission states that we are still working on the historical restrictions with the PVPC and then they send it to the state.

The RFP will be sent out to all involved committees for review, with the deadline being April 30, 2018. The Select Board will set the new criteria for RFP.

The MBC thank Select Board Member Devine for serving as their liaison and attending all of their meetings. He has been invaluable to them.

5.2 Pole Hearing - Verizon - Old Bay Rd. 7:45 pm

Verizon and Eversource ask to place one joint pole on Old Bay Rd. to raise a low wire.

Motion to approve the pole hearing for Verizon- Old Bay Rd.

Motion: Devine Second: Chunglo
Vote: 4-0-0

6. Town Administrator Report

6.1 Town Administrator Report

The Town Administrator offers his weekly report to the Select Board.

7. Old Business

7.1 Library and Senior Center updates

The Library Committee asks that their building committee be appointed with the following members: Jack Czajkowski – Community Member, Jameson Hedin -Community Member, Kenneth Pollard -Community Member, Lynn Latham -Community Member, Xander Rusenko- Youth Community Member, Dennis Mann- Friends of the Library Member, David Waskiewicz and David Tudryn shared MBC Representative; Alan Weinberg- Library Trustee, Alison Donta-Venman – Library Trustee, Molly Keegan – Select Board Liaison

Motion to appoint the library committee for the term of the project.

Motion: Devine Second: Chunglo
Vote: 4-0-0

This committee will meet for the first time tomorrow.

The Senior Center Committee held a well-attended forum for last Wednesday to review the Senior Center plan. The Senior Center will appear in front of the Planning Board on April 3rd to request a hearing for May 1st.

Jane Nevinsmith asks if the filing fee will be waived for the Planning Board.

The Select Board concurs that the fee will be waived.

The committee will be going out for a RFQ for general contractors.



Wednesday, March 21, 2018
Select Board Minutes
Town Hall Meeting Room 203 – 6:00 pm

Molly Keegan states that some members of the Planning Board have stated on the record that they have some concerns about drainage for both buildings probably comprehensive, the easement on the Legion and the other property, and with consistency of the master plan. Jane Nevinsmith thanks Gerry Devine for his service as the liaison for the Senior Center Building Committee.

8. New Business

8.1 Water Division Access Fees

The Select Board is acting as Water Commissioners for this agenda item about clarifying water access fees. The practice has been to drop these accounts off of ongoing billing after inactivity. There was a question if there was a vote taken. The DPW could not find a vote taken by the Select Board in any of their minutes from 2008.

Marlo Warner states that the previous practice was to remove the access fees off these accounts after 3 readings with no activity. I would like clarification on over 40 accounts that still have water at the curb and most are irrigation meters, on how you want to move forward.

Gerald Devine states a letter should be sent out to all the accounts and tell them that they must contact us or they will be billed. We should continue following the regulations.

Motion to follow the regulations and send the letters to the affected accounts.

Motion: Devine Second: Chunglo
Vote: 3-0-1

John Waskiewicz abstains

8.2 Fire Department - Deputy Chief

This item was postponed.

9. Other

10. Announcements

10.1 Rabies Clinic

There is a Rabies Clinic on April 7th at the DPW garage.

11. Executive Session

11.1 Executive Session- Litigation

Joyce Chunglo makes a motion to enter into executive session as per the provisions of MGL Chapter 30A, Section 21 (a) (3): "To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;" -- Town of Hadley v. Theodore Mieczkowski, Housing Court, Western Div., C.A. No. 2013H79CV00653.

Motion to



Wednesday, March 21, 2018
Select Board Minutes
Town Hall Meeting Room 203 – 6:00 pm

Molly Keegan states As Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley and to not reconvene in open session.

Roll Call Vote: Waskiewicz: Aye; Devine: Aye; Keegan: Aye; Chunglo: Aye

12. Adjournment

12.1 Adjournment

Meeting was adjourned to 8:24 pm to Executive Session

APPROVED